

Food Hygiene Rating Scheme Top tips for local authorities - Number 3 (issued June 2013 and revised July 2014)



### Improving data accuracy

# What you need to do to implement the top tips

- Click on the link after each of the following tips to go to the 'Country or local authority' dropdown menu, select your authority and click the 'Go' button.
- Click on any individual business name from the search results to check the details of that business e.g. the business type used.
- If the search identifies businesses in your authority where the top tip is relevant, review the record on your own database and make the necessary corrections the record will then be updated next time you upload data to the FHRS system.
- To run the search for different business names, type the required name in the 'business name' box and click 'Go' e.g. for the 'Tesco Express' search, replace 'Tesco Express' with 'Iceland' in the business name box.

## Notes

- There will occasionally be exceptions to the guidance below e.g. some Burger King establishments at mainline stations are just cooking areas and counters so would be more properly categorised as 'take-aways'.
- The search will sometimes show businesses for which there are no issues (e.g. the search for 'T/A' will return results for 'T A Thomas'.
- Annex B of the LAEMS guidance includes advice on categorisation of businesses http://www.food.gov.uk/multimedia/pdfs/enforcement/laemsguidance.pdf

# **Top tips**

- Supermarkets/hypermarkets
  - The local variants of the supermarket chains e.g. Tesco Express, Tesco Metro, Sainsbury Local etc. should be categorised as 'supermarket/hypermarkets' and not as 'small retailers' or 'retail – others'
  - Aldi, Iceland and Lidl should be categorised as supermarkets

#### Link to search:

business name 'Tesco Express' categorised as 'retailers - other'

http://ratings.food.gov.uk/enhanced-search/en-GB/tesco%20express/%5E/alpha/4613/%5E/%5E/1/1/10

### • School/college

- Check that schools are categorised within the correct business type i.e. schools/colleges

#### Link to search:

business name containing 'school' categorised as 'restaurant/café/canteen'

http://ratings.food.gov.uk/enhanced-search/en-GB/school/%5E/alpha/1/%5E/%5E/1/1/10



- Pub/club
  - This category should only include pubs/bars/nightclubs e.g. 'a commercial establishment whose primary business is to sell alcohol in a public bar....'.

### Link to search:

business type 'pub/bar/nightclub'

http://ratings.food.gov.uk/enhanced-search/en-GB/%5E/%5E/alpha/7843/%5E/%5E/1/1/10

### Restaurant/café/canteen

 Burger King and McDonalds should be categorised as 'restaurant/café/canteen' rather than 'take-away'

### Link to search:

business name 'Burger King' categorised as 'Takeaway/sandwich shop'

http://ratings.food.gov.uk/enhanced-search/en-GB/burger%20king/%5E/alpha/7844/%5E/%5E/1/1/10

### • Miscellaneous

 Business names should not show 'Trading as', 'T/A' e.g. 'E L Jones Ltd trading as No 1 convenience store' rather the name of the business e.g. 'No 1 convenience store'

### Link to search:

'Trading as'

http://ratings.food.gov.uk/enhanced-search/en-GB/trading%20as/%5E/alpha/0/%5E/%5E/1/1/10 'T/A'

http://ratings.food.gov.uk/enhanced-search/en-GB/T%20A/%5E/alpha/0/%5E/%5E/1/1/10

# We're here to help

For further advice on these top tips or if you have any FHRS IT issues or problems, please get in touch with one of the FHRS Team. Contact details for the IT experts are as follows:

Michael Harding 20 7276 8730 michael.harding@foodstandards.gsi.gov.uk

James Blackburn 200 7276 8434 james.blackburn@foodstandards.gsi.gov.uk

